

***Embassy of the Republic of Sierra Leone, Ankara Turkey***

**Application for Emergency Travel Certificate**

**This form must be completed in its entirety by the applicant in Block Letters.**

**The Processing Fee is $100.00 payable to the Embassy’s Ziraat Bank Account No:**

**TR 8600 0100 1262 9237 6406 5004. Payment by cash will not be accepted.**

1. I, the undersigned, Mr./Mrs./Miss……………………………………………….

born at ……………………………………………… on…………………………

[place – city and country of birth]. [date – day, month and year]

presently residing at………………………………………………………………

[street, city/town, state, country and zip code if any]

hereby apply for an Emergency Travel Certificate for the purpose of traveling to Sierra Leone on …………………………by. .…………………………………………

My previous Passport No. ………… issued at…………………… on …………

is expired/lost. I will be transiting through ………………………………………

***Personal Details***

1. Profession/Occupation……………………………………………………………
2. Nationality………………………………………………………………………...
3. Marital Status …………………………………………………………………….
4. Sex………………………………………………………………………………...
5. Height……………………………………………………………………………..
6. Purpose for Traveling…………………………………………………………….

***Declaration***

I declare that I have not lost the status of Sierra Leone citizen and that all the particulars given by me on this application are true. I further declare that I have no other valid passport in my possession. I fully understand the legal implications of what I have stated above, and I do accept any legal consequences that may arise out of what I have stated on this form.

Signature of Applicant…………………………… Date……………………………………….

Telephone No…………………………………….. Email………………………………………

***For Official Use Only***

Approving Officer ………………………………………. Signature…………………………...

Date………………………………… Fee………………………………………………………

**Information Note**

Emergency Travel Certificate [ETC] is issued only to a person who is not in possession of Sierra Leone Passport and needs to travel to Sierra Leone under an emergency situation. ETC is for a single journey to Sierra Leone only, usually valid for three months and ceases to be a valid document upon entry into Sierra Leone.

**Applicants must come to the Embassy with the following documents**:

* Duly completed ETC application form. For children younger than 18, a consent letter from their parent[s] as shown on the child’s birth certificate or guardians[s]. They must sign the ETC application form and submit copies of their own passport bio-data page[s] or any national identification cards.
* Proof of Sierra Leone nationality – copies of any of the following documents; previous passport bio-data page, a national identification card, a voter identification card or birth certificate.
* Two [2] passport photographs
* Proof of traveling – air ticket
* A poliçe report stating that your passport is lost or stolen

**Please Note**:

1. Applicants must apply in person at the Sierra Leone Embassy in Ankara.
2. Processing duration is three working days.
3. Submission period is on Monday through Friday between 10:00 a.m. and 1:00 p.m.
4. Failure to submit the abovementioned documents will delay the issuance of your ETC.
5. Only Sierra Leonean nationals can apply for ETC which is valid for a single journey to Sierra Leone only.
6. ETC can be issued on gratis based on the case of the applicants

***IT IS THE RESPONSIBILITY OF THE APPLICANT TO CHECK WHETHER THE ETC IS ALLOWED BY THE COUNTRY OF TRANSIT AS FEES ARE NOT REFUNDABLE.***

***For further enquiries, contact - +90-539-540-4520***